

**TERMS OF SERVICE**  
**International Youth Meeting Centre Hostel in Toruń**

1. Terms of Service define the rules for the provision of services, responsibility and stay at the IYMC premises and are an integral part of the contract entered into by signing the registration card, by booking or paying in advance in part or fully for a stay at IYMC. By performing the above mentioned acts, the Guest acknowledges and accepts the Terms.
2. Terms of Service apply to all Guests staying at the International Youth Meeting Centre Hostel premises.
3. Terms of Service are available at the Reception, in each room, as well as on the Hostel website: [www.mscm.torun.pl](http://www.mscm.torun.pl)
4. Rooms in the IYMC are rented on a per night basis and stay is subject to payment according to the IYMC rates.
5. The IYMC Hostel night begins at 3PM and ends at 12PM the next day.
6. Tourists are admitted (check-in and check-out) from 8AM to 8PM.
7. Persons not checked in are not allowed in the IYMC hostel rooms.
8. To check in, the Guest is required to show an identity card with photo to the Reception staff, sign a registration card and pay for their stay.
9. Individual Guests are required to pay for their stay at check-in. Reception staff has the right to refuse to provide room keys if stay was not paid for in advance.
10. Structured groups settle their bill as agreed in the contract between the IYMC and the Group Coordinator (Organiser).
11. Male and female guests are accommodated in separate rooms (applies to group bookings of children and adolescents, as well as individual bookings of single beds in multi-bed rooms).
12. The IYMC Guests can take advantage of the restaurant offer and other services available on premises, according to specified rates and terms.
13. Breakfast at the restaurant is served from 7AM to 10AM. We kindly ask our Guests to declare their preference to use the service during booking, or during check-in at the latest.
14. Quiet hours are from 10PM to 6AM.
15. The IYMC front door is closed at 8PM.
16. Guests checked-in at the IYMC who return to the hostel after 8PM are required to show their "residency card", issued during check-in, to the IYMC Security Staff.
17. Guests returning after 10PM are obliged to maintain silence.
18. Room keys are issued in the Reception and should be left there every time Guests leave the IYMC.

19. Smoking is strictly prohibited at the IYMC. In case of violation of the prohibition, the Guest will be charged 300 PLN for room renovation. In case the fire alarm is triggered and the firefighters arrive, additional charges will be imposed.

20. Adolescents in groups cannot stay at the IYMC without a supervisor. Group Coordinator and (or) supervisors are responsible for the safety, health and behaviour of children and adolescents under their care.

21. Guests are obliged to maintain order and cleanliness in their rooms and the IYMC premises.

22. Eating and using immersion heaters, electric kettles and similar electrical appliances in rooms is prohibited.

23. Guests are invited to use self-service kitchens located on each floor of the IYMC hostel. Kitchen keys are available in the Reception. Kitchens are free of charge and available from 6AM to 12AM. After cooking and eating, please make sure that all electrical appliances are turned off and that you leave the kitchen clean. If the Guest leaves dirty dishes, they will be charged an additional cleaning fee of 20 PLN/person for individual Guests and 200 PLN per Group.

24. Check-out time is 12PM. If the stay is extended, an additional fee will be charged, according to the hostel rates.

25. Extension requests should be made in the Reception as soon as possible. The IYMC might disregard a Guest's wish to extend their stay if all beds (rooms) are booked or if Guests do not follow the rules defined in the Terms of Service.

26. The IYMC reserves the right to refuse to extend the stay if the Guest has not paid fully for their current stay.

27. The IYMC Guests bear full financial responsibility for damage or destruction of the equipment and technical appliances on the IYMC premises, caused either by them or by persons visiting them.

28. If the IYMC staff discovers missing or damaged room equipment, the Guest or Group Coordinator (in case of group visits) is obliged to pay

for the damage caused.

29. Fee for damage is calculated based on the damaged property appraisal. Moreover, a charge of 300 PLN will be imposed for additional cleaning caused by unusual grime.

30. The IYMC Reception may refuse to accommodate a Guest who flagrantly violated the Terms of Service during their previous stay, damaged the property of the IYMC or that of another Guest, caused harm to an employee of the IYMC or another Guest staying in the IYMC, or disturbed a peaceful stay of other Guests or the functioning of the IYMC in any other way.

31. Each person staying in the IYMC who violates the Terms of Service may be removed from the IYMC hostel without reimbursement.

32. The IYMC hostel is not responsible for valuables left in rooms or any other places not intended for such use.

33. Personal items left at the IYMC by a Guest will be deposited for 3 months. Such items can be sent back to the Guest upon request and at their expense.

34. The Guest should inform the Reception of Security immediately upon discovering damage.

35. The IYMC common rooms (bathrooms excluded) are under surveillance. The recordings may be used in criminal procedures.

36. The IYMC is responsible for loss or damage of money, bonds and securities, valuables or items of scientific or artistic value only if these items were handed over for deposit in the IYMC safe.

37. The IYMC reserves the right to refuse to accept to deposit extremely valuable items, considerable sums of money, hazardous items or large objects which cannot be placed in the deposit (safe).

38. The Guest gives their consent to the storage and processing of personal data according to the Personal Data Protection Act (Journal of Laws 2002, no. 101, item 926, as amended) by the IYMC Hostel based in Łokietka 3 street, 87-100 Toruń to accommodate the Guest and offer them other services provided by the Hostel. The Guest has the right to access and correct their personal data.

39. In all other matters concerning the functioning of the IYMC not covered by the Terms of Service, Guests are obliged to follow the recommendations of the IYMC Director.